



**Town of Athol
Board of Health**
584 Main Street Athol, Massachusetts 01331
978-249-7934
978-249-0134 (Fax)
boh@townofathol.org



Farmers' Market Vendor Application

Business Name: _____

Owner Name: _____

Business Address: _____

Mailing Address (if different): _____

Telephone: _____ Email: _____

Food Items to be Sold: _____

**** PLEASE NOTE THAT NO PROCESSED FOOD CAN BE SOLD AT THE FARMERS' MARKET UNTIL
A PERMIT IS OBTAINED FROM THE ATHOL BOARD OF HEALTH****

Exemptions from Vendor Permits for Food Sales at Farmers' Markets

- **Uncut** fruits and vegetables
- **Unpackaged** fruits and vegetables (even if they are whole)
- Farm fresh eggs
- Maple syrup and formed maple candy
- **Unprocessed** or raw honey
- **Unprocessed** herbs

Processed Food Product Labeling Regulations

ALL processed foods must have a label that includes the following information:

- Business name
- Business phone number
- Common name of the product
- Ingredients listed in descending order by volume (regardless of the number of ingredients)

Processed Food Vendor Fees

Athol Residential Kitchen Vendor or Athol Commercial/Retail Kitchen Vendor: Vendors who operate a residential kitchen or process food in a commercial/retail kitchen currently permitted through the Athol Board of Health are not required to pay a second fee. These vendors are required to restrict their sale items to their permitted products.

Non-Athol Residential Kitchen Vendor and Commercial/Retail Kitchen Vendor: Vendors who operate a residential kitchen or process food in a commercial/retail kitchen currently permitted in a town other than Athol are required to pay a **\$15.00 fee** for the Athol Board of Health's verification/inspection process. These vendors are required to restrict their sale items to their permitted products. Residential Kitchen vendors are not required to possess food handler certification, but must provide a copy of their current Residential Kitchen permit at time of application. Vendors processing food in a commercial/retail kitchen must provide a copy of a serve safe certificate, allergen awareness certificate and a letter from the commercial/retail kitchen they utilize verifying usage, as well as a copy of their current permit at time of application.

Frequently Asked Questions:

1. Why is there a fee associated with my application to act as a processed food vendor at the Farmers' Market?

The Athol Board of Health (BOH) is tasked with ensuring food safety of processed foods at a Farmers' Market. Among other duties, the BOH must ensure processed food items are prepared in a sanitary, licensed facility, that the food is held at correct temperatures and that it is protected from contamination. The BOH reviews all applications and certifications (if applicable) and verifies all permits of vendors issued from other towns. The BOH also frequently inspects the Farmers' Market to ensure all regulations are adhered to.

2. What kind of things will the BOH look for while inspecting at the Farmers' Market?

The BOH will conduct routine inspections at the Farmers' Market to look for, at minimum, the following: temperature control (if applicable); display and service conditions; samples of foods; food demonstrations; labels. The BOH will also ensure all processed food vendors are permitted.

3. What kind of produce can cause a foodborne illness outbreak? They are just vegetables, after all.

The five fruits and vegetables most associated with produce-related foodborne illness outbreaks are: Tomatoes, Melons, Lettuce and Leafy Greens, Sprouts, Green Onions.

4. Where can I obtain more information to ensure I am in compliance with what is required of a processed food vendor at a Farmers' Market?

Further information can be obtained from visiting the following website [Mass DPH Food Protection Program for Farmers' Markets](#). You may, of course, also contact the Athol Board of Health from the information listed at the top of this application if you have any questions or concerns at any time.

By signing below, I acknowledge that I fully read and understand the information contained in this application. I also acknowledge that I may contact the Athol Board of Health at any time if I have any questions or concerns pertaining to processed food sales at the Farmers' Market.

Applicant Signature _____ Date _____

For Athol Board of Health use only

Date application received: _____

Documentation received with application:

Date out-of-town Residential Kitchen or Commercial/Retail Kitchen permit verified: _____

Permit Information: _____

Application Approval Date: _____

Approved By: _____